

Part A
Club premises certificate

Club premises certificate number

PRM 0053

Club details

Name of club in whose name this certificate is granted and relevant postal address of club NEW QUAY YACHT CLUB,	
Address PIER BUILDINGS,	
Post town NEW QUAY	Post code SA45 9NW
Telephone number 01545 560516	

If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description	
Post town	Post code
Telephone number	

Where the club premises certificate is time limited the dates
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Qualifying club activities authorised by the certificate SUPPLY OF ALCOHOL TO CLUB MEMBER AND GUESTS FOR CONSUMPTION ON THE PREMISES

The times the certificate authorises the carrying out of qualifying club activities

MON-SAT: 1200-1500 and 1800-2300 HRS

SUN: 1200-1430 and 1900-2230 HRS.

GOOD FRIDAY: 1200-1430 and 1900-2230 HRS.

CHRISTMAS DAY: 1200-1500 and 1700-2030 HRS.

The opening hours of the club

NOT RESTRICTED.

Where the certificate authorises supplies of alcohol whether these are on and / or off supplies

ON SUPPLIES ONLY

Annex 1 - Mandatory conditions

Annex 2 - Conditions consistent with the Club Operating Schedule

Premises Licence is subject to embedded conditions converted under Licensing Act 1964 Section 40.

New Quay Yacht Club Clwb Hwyllo Cei Newydd

RULES and CONSTITUTION

1. The Club shall be called "Clwb Hwyllo Cei Newydd / The New Quay Yacht Club" (hereinafter called "the Club") and the Headquarters shall be the Yacht Club, Pier Buildings, New Quay, Ceredigion.
2. The objects of the Club are: -
 - (a) To encourage all forms of Yachting and Boating.
 - (b) To provide and maintain Club premises for the use of members.
3. The Club Burgee shall be navy blue top half, white bottom half, with a yellow leek in the centre.
4. There shall be a Management Committee to manage the affairs of the Club in accordance with these Rules and to define the duties of the several Officers, who shall in all respects be subject to the control of the Management Committee.
5. There shall be a President and a Vice President of the Club who shall be chosen by the Management Committee, as and when a vacancy shall occur. There may be an Admiral of the Club who shall be chosen by the Management Committee at its discretion.
6. The Club shall consist of: -
 - (a) Life Honorary Members.
 - (b) Honorary Members.
 - (c) Ordinary Members.
 - (d) Family Members.
 - (e) Husband/Wife Members.
 - (f) Cadet Members.
 - (g) Student Members.
 - (h) Junior Members
 - (i) Temporary Members.

A person in full time education will fall within the definition of a Family member provided his parent is a member of the Club.

A person under the age of 12 years will fall within the definition of a junior member provided either of his parents are members of the Club.
7. Life Honorary members may be elected by the Annual General Meeting. A Life Honorary member shall not pay any subscription.
8. Honorary members are admitted at the discretion of the Management Committee for one year. An Honorary member shall not pay any subscription .
9. Every Candidate for Membership (Rule 6c to 6i) shall be proposed by one member and seconded by another, to both of whom he or she must be personally known. Each proposal must be made in writing on the form prescribed by the Management Committee and posted on the Club Notice Board.
10. Proposals for membership shall be considered by the Management Committee at their next Meeting following the expiration of 7 days from the posting of the proposal. No persons seeking Membership may enjoy the privileges or membership until formally notified of acceptance. The 7 day rule may be waived in the case of temporary members.
11. A Candidate shall be elected by a majority of two thirds of the Members of the Management Committee present and voting. Voting shall be a ballot, if so desired by any member of the Management Committee.
12. The Membership Secretary shall immediately send to each newly elected member notice thereof, and on payment of the first subscription he shall become a member of the Club.
13. Subscriptions for each category of membership shall be proposed by the Management Committee and considered by the next Annual General Meeting. Any change shall apply for the year following the Annual

General Meeting and will be announced in the Newsletter next circulated to members and on the Club Notice Board.

14. The annual subscription shall be payable on January 1st each year. A member whose subscription is not paid by May 1st in any year shall be deemed to be in arrears and his name may be posted on the Club Notice Board and he shall cease to be entitled to use the Clubhouse, or enjoy any of the privileges of the Club, or to join in any of the sailing or powerboat activities of the Club. The Management Committee at its discretion and having been given a satisfactory explanation may readmit the member upon payment of all arrears.
15. A member may retire from membership at any time upon giving to the Honorary Membership Secretary notice thereof in writing.
16. Every member, on joining the Club, impliedly undertakes to comply with these rules and any refusal or neglect to do so, or any conduct unworthy of a member of the Club shall render such member liable to expulsion by the Management Committee and he shall at such Committee Meeting, of which not less than 7 days notice in writing shall have been given and before the passing of such resolution, have an opportunity of giving, orally or in writing, any explanation or defence he may think fit. Any member expelled as aforesaid who feels aggrieved by such expulsion may upon given written notice to the Honorary General Secretary within 7 days of such expulsion call for an extra ordinary General Meeting to confirm (or vary) such expulsion. Such extra ordinary General Meeting shall be held within 10 days of the receipt of the notice by the Honorary General Secretary. A member expelled under this Rule shall forfeit all right in, and claim upon, the Club and its property. A notice under this Rule shall be held to have been given if sent by pre paid recorded delivery to the last known address of the member.
17. Every member shall furnish the Honorary Membership Secretary with an up to date address which shall be recorded in the Register of members and any notice sent to such address shall be deemed to have been duly delivered.
18. A member shall not knowingly remove, injure, destroy or damage any property of the Club and shall make restitution for the same if called upon to do so by the Management Committee or by the Honorary Secretary upon the instructions of the Management Committee.
19. A member shall not cause any communication in whatever form to be exhibited on the Club's Notice Board or premises without permission of the Honorary General Secretary or the Commodore.
20. Complaints of any nature relating to the Management of the Club premises shall be addressed in writing to the Honorary General Secretary. Under no circumstances shall a servant of the Club be personally reprimanded by a member.
21. Members, their guests and visitors are bound by the following rule which shall also be exhibited in a prominent place within the Club premises: -

Members of the Club, their guests or visitors may use the Club premises, and any other facilities of the Club, entirely at their own risk and impliedly accept that :-

 - (a) The Club will not accept any liability for any damage to or loss of property belonging to members, their guests or visitors to the Club.
 - (b) The Club will not accept any liability for personal injury, loss of life or damage arising out of the use of the Club premises and any other facilities of the Club either sustained by members, their guests or visitors caused by the said members, guests or visitors whether or not such damage or injury could have been attributed to or was occasioned by the neglect default or negligence of any of them the Officers, Management Committee or servants of the Club.
 - (c) The Management Committee or any person or Sub-Committee delegated by the Management Committee to act as Agent for the Club or its members, shall enter into contracts only so far as expressly authorised, or authorised by implication, by the members. No-one shall, without the express authority of the membership in general meeting, pledge the credit of the membership.
 - (d) In pursuance of the authority vested in the Management Committee by members of the Club, members of the Management Committee are entitled to be indemnified by the Members of the Club against any liabilities properly incurred by them or any of them on behalf of the Club whether the contract is of a duly authorised nature or could be assumed to be of a duly authorised nature and entered into on behalf of the Club.
22. The Officers of the Club shall consist of a Commodore, a Vice Commodore, and a Rear Commodore (who shall be Flag Officers), an Honorary Treasurer, an Honorary General Secretary, the immediate Past Commodore, the

Cruiser Racing Captain and the Secretary or Chair person of each Sub-committee referred to in Rule 26. The Admiral (should there be one) shall also be an Officer of the Club.

23. No Flag Officer may serve for more than 3 consecutive years, but is eligible for re-election after an interval of one or more years. There is no restriction on the tenure of other Officers other than the requirement that all Officers be re-elected annually. In the case of a casual vacancy amongst Officers of the Club, the Management Committee may appoint one of themselves or some other member to fill such vacancy until the next Annual General Meeting.
24. The Management Committee shall consist of the President, the Vice-President, the Officers and six members duly elected at the Annual General Meeting. At the Annual General Meeting in each year two elected members shall retire in order of seniority of election, and in the case of equal seniority, the order of retirement shall, failing agreement by the members concerned, be determined by lot. The Management Committee shall at its discretion appoint co-opted members or honorary advisors to its body.
25. A Meeting of the Management Committee may be convened by any Officer or two Committee members not being Officers. Notice shall be given to each Committee member. Five shall constitute a quorum. The Commodore shall have a casting vote only.
26. There shall be Sub-Committees as follows:-
 - (a) Bar Committee.
 - (b) Membership Committee.
 - (c) Sailing and Powerboat Committee.
 - (d) Social Committee.
 - (e) Finance Committee.
 - (f) Building and Equipment Committee.
 - (g) Leisure Cruising Committee.
27. The Bar Committee shall be appointed by the Management Committee who will nominate its Chairman. It shall consist of up to five members, three to form a quorum. It will be responsible for the organisation concerned in running the Bar and maintaining the correct opening hours as agreed by the Licensing Authorities.
28. The Membership Committee shall be elected annually by the Annual General Meeting and shall consist of three members, one of whom shall be Honorary Membership Secretary. It will advise the Management Committee on all membership matters and will administer the collection of annual subscriptions and maintain a list of Club members.
29. The Sailing and Powerboat Committee shall be elected annually by the Annual General Meeting and shall consist of 6 members in addition to the Vice Commodore who shall be Chairman. The Honorary Sailing and Powerboat Secretary shall be elected at the first Meeting from amongst the elected members. The Sailing and Powerboat Committee shall have power to co-opt up to four further members in any one year. It will manage all aspects of sailing and powerboating and shall have power to hold such events and adopt such classes of boats as it may decide. It may expend Club funds to such limit as the Management Committee may decide.
30. The Social Committee shall be elected annually by the Annual General Meeting and shall consist of up to 14 members in addition to the Rear Commodore who shall be Chairman. At its first Meeting after the Annual General Meeting the said Committee shall elect its Honorary Secretary and Honorary Treasurer. The Committee may at its discretion co-opt members to its body. The Social Committee will manage the provision of refreshments at the Crows Nest and will assume responsibility for initiating, promoting and organising all Social functions and events other than those associated with Sailing, logically the responsibility of the Sailing Committee. It will encourage liaison with and participation by the Local Community in so far as the Rules of the Club allow. It shall have powers to open a Bank account and will hold any such funds upon trust for the Club.
31. The Finance Committee shall consist of up to six members appointed by the Management Committee. It will be responsible for recommending all capital expenditure.
32. The Building and Equipment Committee will consist of the President, Commodore and Honorary General Secretary plus a maximum of three co-opted members.
33. The Leisure Cruising Committee shall be elected annually by the Annual General Meeting. At the first opportunity after the Annual General Meeting the Leisure Cruising Committee shall meet and the Honorary Leisure Cruising Secretary shall be elected. The Committee shall consist of not less than 5 members. The Leisure Cruising Committee will manage and organise Leisure Cruising Events.

34. Working Committees connected with all aspect of Club activities, Club premises and other assets may be appointed by the Management Committee or any of the Committees referred to in Rule 26 at their discretion. They will remain in being as long as the occasion demands.
35. Honorary Secretaries of all Sub-Committees shall submit reports on the functioning of their Committee at each Meeting of the Management Committee and an account of progress during the whole year shall be given at the Annual General Meeting.
36. All retiring Sub-Committee members shall be eligible for re-election.
37. The Management Committee may from time to time make, alter and repeal bye-laws regulating the use of, and generally for the good conduct of the affairs of the Club. Such bye-laws shall, provided they are not inconsistent with the Rules of the Club for the time being, be binding upon all members and be construed as part of the Rules of the Club until they are rescinded or varied by the Club in General Meeting.
38. The Annual General Meeting will normally be at Easter. The business of such Meeting will be the election of Officers, Committees and Auditors and the passing of accounts, and the consideration of any formal proposal by Members. Such proposals must be submitted in writing, duly seconded, to reach the Honorary General Secretary at least 28 days before the Annual General Meeting. Nomination of Officers and Members of Committees must be received by the Honorary General Secretary at least 28 days prior to the Meeting. All Candidates for election shall attend the Meeting or shall send a written apology for absence with notification of their willingness to stand. The Honorary General Secretary shall at least 14 days before the Annual General Meeting send to each full (Rules 6a to 6h) member a notice convening the Meeting and an agenda including nomination of Officers and propositions.
39. The Management Committee may at any time, and shall at the request of any ten members, stating the business for which it is required, convene an extra ordinary General Meeting for any specific purpose.
40. The Honorary General Secretary shall at least 7 days before such extra ordinary General Meeting send to each full (Rules 6a to 6h) member, at his last known address, stating the time and place of such Meeting and the business to be brought before it. No business other than business of a formal nature shall be brought forward at any such General Meeting unless notice thereof shall have been given as herein provided.
41. At the General Meetings the Chair shall be taken by the Senior Flag Officer present, or if he declines, by some member chosen by the Meeting. Each question (unless otherwise expressly provided by these Rules) shall be decided by a majority of votes. Every member shall have one vote, the Chairman shall have a casting vote. The quorum of a General Meeting shall be ten members. At any Meeting a declaration by the Chairman that a resolution has been carried or carried by a particular majority or lost or not carried by a particular majority shall be conclusive.
42. The funds of the Club shall be supervised by the Honorary Treasurer. All cheques will be signed by the Treasurer and an Officer of the Club authorised by the Management Committee. No money or property of the Club or any gain arising from the carrying on of the Club shall be applied otherwise than for the benefit of the Club as a whole, or for some Charitable, Benevolent, or Political purpose or purposes chosen by a resolution of a General Meeting.
43. The Honorary Treasurer shall :-
 - (a) Cause such books of account to be kept as are necessary to give a true and fair view of the state of the finances of the Club.
 - (b) Cause all returns as may be required by law in relation to such accounts to be rendered at the due time.
44. The Club accounts shall be made up to the 31st December in each year. The Management Committee shall cause to be prepared, audited and printed every year a statement of receipts and expenditure and a balance sheet made up to the 31st December which shall be submitted to the Club at the next Annual General Meeting and a copy thereof shall be posted on the Club Notice Board.
45. At the Annual General Meeting each year, a firm of professional auditors or three members of the Club will be elected to check the financial affairs of the Club and report at the following Annual General Meeting.
46. These Rules may be altered or repealed or new rules may be made at the Annual General Meeting or at an extra ordinary General Meeting duly summoned for that purpose. A majority of at least two thirds of the members present and forming a quorum will be required to carry any such proposed alteration or repeal or substitution of new Rules.
47. The Honorary General Secretary shall :-

- (a) Conduct the correspondence of the Club.
 - (b) Keep custody of Club documents.
 - (c) Keep full Minutes of all Meetings of the Club, the Management Committee and Sub-Committees which shall be confirmed and signed by the appropriate Chairman upon the agreement of the Club, the Committee or Sub-Committee at the next following Meeting of the Club, the Management Committee or Sub-Committees.
 - (d) Administer such insurance policy or policies as may be needed fully to protect the interests of the Club, it's officers and it's members.
 - (e) Maintain contact with the Club's legal advisor to ensure that the Club's affairs are managed in accordance with current law.
48. The Club shall not be responsible for accident, loss of life, injury or damage under any circumstances and members and guests participating in Club events do so entirely at their own risk.
49. Subject to the requirements of the licensing authorities, the Management Committee shall cause the Club Bar to be opened at convenient times (and such times shall be prominently exhibited in the Club premises) for the sale of excisable goods to persons who are entitled to the use of the premises of the Club in pursuance of these Rules (except members under the age of 18 years) PROVIDED THAT visitors names and addresses and the name of their introducer shall have been entered in the visitors book upon entry to the Club premises.
50. The purchase for the Club of excisable goods and the supply of the same upon Club premises shall be exclusively and solely under the control of the Management Committee, or of a special Sub-Committee appointed by the Management Committee.
- intoxicating liquor may only be sold for consumption on the Club premises to persons over the age of 18 years who are entitled to the use of the Club premises in pursuance of the rules, bye-laws and regulations for the time being in force. No member under the age of 18 years may purchase or attempt to purchase intoxicating liquor within the Club premises nor may any member under the age of 16 years purchase or attempt to purchase tobacco or cigarettes within the premises.
51. No persons shall take a commission, percentage or other payment in connection with the purchase of excisable goods for the Club. Any profit deriving from the sale of such goods shall (after deduction of the costs of providing such goods for the benefit of the Club) be applied to the provision of additional amenities or the purchase of property to be held in trust for the benefit of the Club.
52. Proper accounts of all purchases and receipts shall be kept and presented at the Annual General Meeting in each year and such information as the Honorary Treasurer may require shall be furnished to enable any statutory return or statement and the payment of excise or other duty or tax to be made.
53. The Bar Hours will be :-
- | | |
|------------|---------------------------------------|
| Weekdays : | 12.00 – 15.00 and 18.00 – 23.00 hours |
| Sundays : | 12.00 – 14.00 and 19.00 – 11.00 hours |
- or as near to these hours as permitted by the Local Licensing Authority. The Management Committee have authority to alter these hours in accordance with the Regulations.
54. Each full member (Rule 6a to 6e) is allowed to bring in not more than two guests. The same guests must not be brought in on more than two consecutive weekends by that member, nor more than seven occasions in total per annum. Guests will have no responsibilities to claim damages from the Club or complain in any way or through any member. Husbands and wives of members who are not full members will be treated as guests in the same manner as the guests of ordinary members. It is the responsibility of the introducing member to sign a visitors book on each occasion.
55. The limit of membership will be set by the Management Committee and submitted to the Annual General Meeting for confirmation. At the date of the revision of these Club Rules, namely March 2001 the limit is 450 Honorary, Ordinary, Family, Husband/Wife, Cadet, Student and Junior Members.
56. There shall be at least 3 and not more than 5 Trustees of the Club who shall be appointed from time to time as necessary by the Management Committee of the Club from among full, family, husband/wife, members who are willing to be so appointed. A Trustee shall hold office during his lifetime or until he shall resign, by notice in writing given to the Management Committee or until a resolution removing him from office shall be passed at a

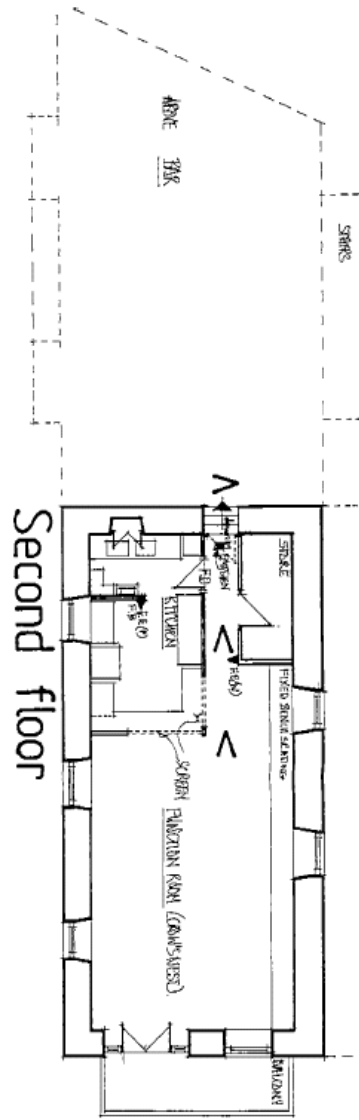
Meeting of the Management Committee by a majority comprising two thirds of the members present and entitled to vote.

57. All property of the Club, including land and investments, shall be held by the Trustees for the time being, in their own names so far as is necessary and are practicable, on Trust for the use and benefit of the Club. On the death, resignation, or removal from office of a Trustee, the Management Committee shall nominate a new Trustee in his place, and shall as soon as possible thereafter take all lawful and practicable steps to procure the vesting of all Club property into the names of the Trustees as constituted after such nomination. For the purpose of giving effect to any such nomination, the Honorary General Secretary for the time being is hereby nominated as the person to appoint new Trustees of the Club within the meaning of section 36 of the Trustee Act 1925 and he shall by deed duly appoint the person or persons so nominated by the Committee.
58. The Trustees shall in all respects act, in regard to any property of the Club held by them, in accordance with the directions of the Management Committee, and shall have power to sell, lease, mortgage or pledge any Club property so held for the purpose of raising or borrowing money for the benefit of the Club in compliance with the Management Committee's directions (which shall be duly recorded in Minutes of the proceedings of the Management Committee) but no purchaser, lessee or mortgagee shall be concerned to inquire whether any such direction has been given.
59. The Trustees shall be effectually indemnified by the Management Committee out of the assets of the Club from and against any liability, costs, expenses and payments whatsoever which may be properly incurred or made them in the exercise of their duties or in relation to any property of the Club vested in them, or in relation to any legal proceedings, or which otherwise relate directly or indirectly to the performance of the functions of a Trustee of the Club.
60. The Management Committee shall appoint Trustees to a maximum number of 5 to sign Leases, documents and enter into contracts approved by the Committee or a General Meeting. The appointments to be approved at the next Annual General Meeting.
61. Should the Club for any reason be dissolved all monies or funds or property for the Club shall be distributed for the benefit of some similar sporting organisation or charitable or benevolent purpose or purposes chosen by resolution of the general Meeting. The Club is a non profit making organisation. All profits and surpluses will be used to maintain or improve the Club's facilities. No profit or surplus will be distributed.

Annex 3 - Conditions attached after a hearing by the licensing authority

Annex 4 - Plans

Premises plan-NEW QUAY, YACHT CLUB
 prepared for the CEREDIGION
 Licensing Authority. 1:100



- ▶ FE = FIRE EXTINGUISHER
- ▶ WD = WATER (ED) PART TOWER
- ▶ FB = FIRE BELLICOT
- ▶ FD = FIRE DOOR
- ▶ ILS = ILLUMINATED EXIT SIGN
- > SIGNS OF ESCAPE

