



**LICENSING ACT 2003
PREMISES LICENCE**

Cyngor Sir **Ceredigion** County Council



s licence number

PRM 0646 (Issued 22/05/2020)

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**ABERYSTWYTH UNIVERISTY STUDENTS UNION
PENGLAIS**

**Post town
ABERYSTWYTH**

**Post code
SY23 3DX**

**Telephone number
01970 621700**

Where the licence is time limited the dates

LICENCE NOT TIME LIMITED

Licensable activities authorised by the licence

PLAYS – Indoors

FILMS – Indoors

INDOOR SPORTING EVENTS

BOXING OR WRESTLING EVENTS – Indoors

LIVE MUSIC – Indoors

RECORDED MUSIC – Indoors

**ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC or RECORDED
MUSIC or DANCE PERFORMANCE**

LATE NIGHT REFRESHMENT – Indoors

SALE BY RETAIL OF ALCOHOL – On and Off Sales

The times the licence authorises the carrying out of licensable activities

PLAYS – Indoors

FILMS – Indoors

INDOOR SPORTING EVENTS

BOXING OR WRESTLING EVENTS – Indoors

LIVE MUSIC – Indoors

RECORDED MUSIC – Indoors

ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC or RECORDED MUSIC or DANCE PERFORMANCE

LATE NIGHT REFRESHMENT – Indoors

SALE BY RETAIL OF ALCOHOL – On and Off Sales

ALL ABOVE ACTIVITIES

SUN-TUE: 0900hrs – 0200hrs

WED: 0900hrs – 0300hrs

THU-SAT: 0900hrs – 0300hrs

NON-STANDARD TIMINGS

LATE NIGHT REFRESHMENTS

SALE BY RETAIL OF ALCOHOL

Significant live televised sporting and political events which take place outside of these hours to include major football, cricket, rugby, athletics, american football, motor racing boxing events and election nights.

TO OPEN 30 MINUTES BEFORE COMMENCEMENT AND TO CLOSE 30 MINUTES FOLLOWING THE EVENT.

The opening hours of the premises

MON – SUN: 0700hrs – 0340hrs

NON-STANDARD TIMINGS

Significant live televised sporting and political events which take place outside of these hours to include major football, cricket, rugby, athletics, american football, motor racing boxing events and election nights.

TO OPEN 30 MINUTES BEFORE COMMENCEMENT AND TO CLOSE 30 MINUTES FOLLOWING THE EVENT.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

ON AND OFF SALES

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

ABERYSTWYTH UNIVERSITY

**PENBRYN
PENGLAIS
ABERYSTWYTH
CEREDIGION
SY23 3BY**

Registered number of holder, for example company number, charity number (where applicable)

CHARITY NO: 1145141

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

**MR JEREMY MABBUTT
ABERYSTWYTH UNIVERSITY
HOSPITALITY SERVICES
PENBRYN
PENGLAIS
ABERYSTWYTH
SY23 3BY**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

CER 1053

CEREDIGION COUNTY COUNCIL

Annex 1 - Mandatory conditions

Mandatory conditions where licence authorises supply of alcohol

- (1) No supply of alcohol may be made under the premises licence—
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory condition where the premises licence includes a Condition that at specified times one or more individuals must be at the premises to carry out a security activity:

- (1) Each such individual must be licensed by the Security Industry Authority.
- (2) But nothing in (1) above requires such a condition to be imposed—
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c. 12) (premises with premises licences authorising plays or films), or
 - (b) in respect of premises in relation to—
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section—
 - (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

With effect from 6th April 2010

1. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on-

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

With effect from 1st October 2010

4. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that –

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

(i) beer or cider: ½ pint

(ii) gin, rum, vodka or whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Annex 2 - Conditions consistent with the operating Schedule

a) General

The licensee shall maintain good order and decent behaviour within the licensed premises and staff supervisors will call University Security and/or the Police if they believe it to be necessary. The DPS is SIA registered and first aid trained and a high level of trained first aiders will be maintained. There will always be controls in place, as below to ensure children and not exposed to any unsuitable activities.

b) The prevention of crime and disorder

The Students' Union is a member of the Aberystwyth Pubwatch scheme and 'Behave or be Banned' Scheme and will continue its membership in the future. The Union also has direct radio links to the University 24 hour Security team in case of the need for escalation and will continue to maintain a good relationship with the local Police.

The maximum capacity in the buildings is 1100 i.e. Function room 500, Lounge area 550, The Street 50. A CCTV system will be operated as follows:-

- All footage to be of good quality and of a minimum performance capability sufficient to identify individuals.
- All footage in colour
- All footage during the duration of the licensable activities to be retained for a period of 30 days
- CCTV system will operate continuously, and if a defect arises the police must be informed and arrangements made to rectify fault
- All footage available on demand to a police officer for viewing and a copy of that footage made immediately to a police officer
- A competent person will be on the premises capable of reply and being able to undertake the export of recordings quickly onto a removable storage medium from 2000hrs

Door Supervision – Term time arrangements – Aberystwyth University Students' Union will, via its management team, and in agreement with the Designated Premises Supervisor, provide door supervisors in respect of certain events and entertainment. That requirement is generally left to the discretion of the DPS who will make a decision as appropriate as to the need for door supervisors having regard to the generic risk assessment for given events. More specific arrangements are in place for the more high profile events e.g., Mid Mad, Students Union May Ball etc.

Door Supervision – Out of Term arrangements – based on the occupancy during the provision of live and/or recorded music events open to the public, the following SIA ratio to customers will apply.

Customers 1 – 200: 3 registered SIA door staff

Customers 201 – 400: 4 SIA registered doorstaff

Customers 401 – 600: 5 SIA registered doorstaff
Customers 601 – 800: 6 SIA registered doorstaff
Customers 801 – 1000: 7 SIA registered doorstaff
Customers 1011 – 1100: 8 SIA registered doorstaff
For privately booked functions the Union will contract with each individual private booking, the number of SIA qualified staff in attendance.

c) Public safety

The Students' Union has a comprehensive Health and Safety Policy, including an Emergency Evacuation Plan and Fire Risk Assessment, copies of which are available behind the bar for inspection. Qualified first aid trained staff will be present during licensable activities at the discretion of the licence holder. The building is well lit externally allowing safe arrival and departure from the premises. Comprehensive first aid kits are readily available in two locations, behind the bar and in the late night refreshment area, and these are regularly maintained. Public liability insurance is in force and will be maintained indefinitely. A copy of the certificate together with a current list of all qualified first aiders is in display on a notice board outside the finance office.

d) The prevention of public nuisance

The Students' Union building's location on campus means that there are no permanent residences nearby. Litter bins are provided outside the building and are regularly maintained. Customers leaving the premises are asked to respect local residents and not make excessive noise, via signs in Welsh and English located at the exits to the building.

e) The protection of children from harm

Under normal circumstances all students are 18 years or older and carry student ID. The University will notify the Students' Union of any student who is under 18 years of age. During their initial training all staff are made aware of their responsibility to request proof of age where any doubt exists in order to prevent children from purchasing or consuming alcohol. Training will also be given in house to help staff identify under age non-student customers and nationally recognised ID cards. All training will be recorded with training record copies available for inspection in the bar office. Entrance to live and recorded music events will be supervised by door staff as described in b) above.

**Annex 3 - Conditions attached after a hearing by the licensing authority/
Mediation meeting**

Annex 4 – Plans



