



**LICENSING ACT 2003
PREMISES LICENCE**

Cyngor Sir **Ceredigion** County Council



s licence number

PRM 0643 (Issued 18/06/2013)

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**DRAGON FEST
CROESLAN VINTAGE SHOWGROUND
CROESLAN**

**Post town
LLANDYSUL**

**Post code
SA44 4SX**

Telephone number

Where the licence is time limited the dates

**ANNUAL EVENT
EVENT IS INTENDED TO BE HELD ON THE FIRST SATURDAY AND
SUNDAY MORNING EACH YEAR IN JULY**

Licensable activities authorised by the licence

**REGULATED ENTERTAINMENT:
LIVE MUSIC - Indoors
RECORDED MUSIC - Indoors
PERFORMANCES OF DANCE - Indoors**

LATE NIGHT REFRESHMENT – Indoors and Outdoors

SALE BY RETAIL OF ALCOHOL – On Sales Only

The times the licence authorises the carrying out of licensable activities

REGULATED ENTERTAINMENT:

LIVE MUSIC - Indoors

RECORDED MUSIC - Indoors

PERFORMANCES OF DANCE - Indoors

LATE NIGHT REFRESHMENT – Indoors and Outdoors

SALE BY RETAIL OF ALCOHOL – On Sales Only

ALL ABOVE ACTIVITIES

SAT: 1700hrs – 0300hrs (Sun)

The opening hours of the premises

SAT: 1700hrs – 0400hrs (Sun)

**Where the licence authorises supplies of alcohol whether these are on and/
or off supplies**

ON SALES ONLY

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

ADAM ROGER COLE

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

ADAM ROGER COLE

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

CER 0724

CEREDIGION COUNTY COUNCIL

Annex 1 - Mandatory conditions

Mandatory conditions where licence authorises supply of alcohol

- (1) No supply of alcohol may be made under the premises licence—
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory condition where the premises licence includes a Condition that at specified times one or more individuals must be at the premises to carry out a security activity:

- (1) Each such individual must be licensed by the Security Industry Authority.
- (2) But nothing in (1) above requires such a condition to be imposed—
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c. 12) (premises with premises licences authorising plays or films), or
 - (b) in respect of premises in relation to—
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section—
 - (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

With effect from 6th April 2010

1. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on-

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

With effect from 1st October 2010

4. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that –

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

(i) beer or cider: ½ pint

(ii) gin, rum, vodka or whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Annex 2 - Conditions consistent with the operating Schedule

a) General

Having had advice and experience in doing large bars at festivals and show dances I understand what is expected from the authorities and intend to do our best to comply. We intend to carry out activities as listed below. The event is on a field with security fencing and street lighting around, and situated on the A486 road. Hard ground complex to the right of the field is ideal for transport to pull into car park. Site is currently used for the vintage show. The site has been adopted to make more suitable for events. Marquees put up for entertainment and a beer tent, catering trailer tent on site for catering. Annual event on the first Saturday of July each year.

b) The prevention of crime and disorder

The event organisers together with stewards will be in charge of duties such as controlling traffic and parking, also radios will be available for communication with the SIA security staff, so that if stewards see any problems occurring the security staff can be notified, i.e. customers coming in without paying or jumping the security fencing. Hired SIA trained security staff will be situated on site covering all areas, the road entrance, car park, entrance to the marquee complex, and at all entrances/exits/stage area within the marquee. 1 SIA door supervisor will be hired per 140 attendees or part thereof.

The field and main road has lights in place, due to the group being a showground for the vintage show since 1989. Our marquee will also have lighting and a tower light will be provided for more lighting. This in our opinion will prevent crime and disorder due to suspects being more visible and also if problems do occur the situation will be dealt with more efficiently due to good lighting.

Checks are made on entry, any drunk or underage persons will not be allowed entry and Police will be notified if necessary. Also a search policy will be made on entry to prevent the public taking in their own drinks and it also helps prevent drugs at the event.

If any weapons or drugs are found, they will be confiscated and placed in a locked, safe box. The Police will be notified as soon as possible.

At the event, no alcohol is to be served to persons under the age of 18 years old, ID is asked at the bar.

Anyone behaving in a drunken, quarrelsome or threatening manner will be ejected from the premises and if necessary Police will be informed.

c) Public Safety

Hire of fire extinguishers and specialist electrical extinguishers. A qualified electrician will do a check on all equipment before we open to the public. A member of first aid will be on site at all times when open. All electrical equipment is fenced off. Fire exits are kept clear at all times, emergency lighting in use. Two generators are used in case of one falling. All equipment hired i.e. marquees and mobile bars/catering will be erected and put in place by professionals. The capacity for the event at any given time is 2500 people.

As above, search policies will be in place, to prevent any weapons at the event, also all drinks sold by the bar will be put in plastic glasses

For events with a gate opening time of 6 hours or more		For events with a gate opening time of less than 6 hours duration	
Female	Male	Female	Male
1 toilet per 100 females	1 toilet per 500 males, plus 1 urinal per 150 males	1 toilet per 150 females	1 toilet per 600 males, plus 1 urinal per 175 males

- Ideally use toilets which are connected to mains services but temporary units may have to be provided. If non-main units are to be used provision for safe and hygienic waste removal must be arranged.
- Consider the location, access, construction, type of temporary facilities, lighting and signage.
- Provide hand-washing facilities (no less than 1 per 10 toilets) with warm water, soap and hand drying facilities. Antiseptic hand wipes or bacterial soap should be provided where warm water is not available.
- Regularly maintain, repair and service toilets throughout the event to ensure that they are safe, clean and hygienic.
- Ensure floors, ramps and steps of the units are stable and of a non-slip surface construction.
- Provide a location where enquiries can be made about lost children, lost property and for information about the event. This could be the Control Room.
- Provide a supply of drinking water within easy reach of the audience and all catering operations

d) The prevention of public nuisance

The site is in a great location when it comes to public nuisance apart from one near house situated 100 yards from the site. We have met up with the owners and they have no problem with the event, and have told them that our staff will keep an eye on their premises when our event is in place, to prevent any potential problems to them. We have also provided

them with our contact details. Also we will ensure that the sound systems are not too loud and are directed in the most appropriate way possible to prevent public nuisance.

The premises licence holder or his consultant/chief engineer shall be in overall charge of all amplification equipment used. The maximum levels shall be set during a sound test to be held for a period of one hour maximum on the day of the event. This level may be amended by a member of the Environmental Protection section of the County Council on demand, in the event of a noise nuisance arising in the opinion of the said officer.

At the end of the evening we will have plenty of stewards and security staff to make sure that everyone leaves the premises as quickly and safely as possible and to ensure that any coaches picking up passengers do so as safely and as quickly as possible, reducing the traffic on the road. A system will be put in place so that the buses will drop off passengers with the door of the bus opening towards the gate of the entrance, this prevents the problem of people crossing the road, as we will try our best to get buses to turn around so that they are facing the right way to drop off passengers. The same as when pick up time, buses will be made so that the door of the bus is the same side as the exit, again to stop passengers having to cross the road.

We have the use of a field for cars to park in providing weather conditions and also an area of hard ground for buses to park on.

e) The protection of children from harm

All persons aged 18 and over will be provided with a wristband. Any persons suspected of being under the age of 18 will be asked for ID and if this cannot be produced then no wristband will be issued and therefore that person would not be served with alcohol. ID that will be accepted at the event are the following: passports, photo driving licence, photo pass/valid logoed cards. If in doubt staff will not serve. The bar staff will be briefed beforehand and all are experienced with serving alcohol. It will simply be "no wristband, no alcohol". The wristbands work in a way that once put on you must break them to get them off, this prevents people swapping wristbands. If customers come to the bar with a broken wristband they will not be served and will have to go to the main gate and get a new wristband. Alongside the security staff we will have plenty of stewards on hand and their role will be to keep an eye for any persons purchasing drinks for under 18s and then passing the information onto the supervisors on duty for them to deal with the matter at their discretion.

Having run large bars at many festivals and show dances and from my experience in working in the licensing trade from a very young age, I

understand the problems that occur in these events. I am determined to prevent them from happening and to run an event safely is the main priority.

**Annex 3 - Conditions attached after a hearing by the licensing authority/
Mediation meeting**

Annex 4 – Plans



