

**Ceredigion
Public Services Board**

**Meeting 32
2nd of December 2022, 13:30
Virtual Meeting via Zoom**

MINUTES

Present:	
Hazel Lloyd-Lubran (HLL)	Vice Chair, CAVO
Gavin Brown (GB)	Natural Resources Wales
Rachel Jarvis (RJ)	Natural Resources Wales
Gwilym Dyfri Jones (GJ)	University of Wales Trinity St. David
Gwyn Evans (GE)	Mid & West Wales Fire & Rescue Service
Iwan Cray (IC)	Mid & West Wales Fire & Rescue Service
Richard Felton (RF)	Mid & West Wales Fire & Rescue Service
James Gibb (JG)	Department of Work and Pensions
Jan Batty (JB)	Hywel Dda University Health Board
Peter Skitt (PS)	Hywel Dda University Health Board
Rhodri Llwyd-Morgan (RLM)	Aberystwyth University
Supt. Ross Evans (RE)	Dyfed Powys Police
Vanessa Cashmore (VC)	Coleg Ceredigion
Barry Rees (BR)	Ceredigion County Council
Elen James (EJ)	Ceredigion County Council
Cllr. Matthew Vaux (MV)	Ceredigion County Council
Cllr Bryan Davies	Ceredigion County Council, Chair, (part)
Also in attendance:	
Alun Williams (AW)	Ceredigion County Council
Dr Daniel Warm (DW)	Hywel Dda University Health Board
Cathryn Morgan (CM)	Ceredigion County Council
Insp. Kaamil Garnie (KG)	Dyfed Powys Police
Roxanne Treacy (RT)	Co-production Network for Wales
PSB Support team:	
Diana Davies (DD)	Ceredigion County Council
Naomi McDonagh (NMc)	Ceredigion County Council
Kieran Metson (KM)	Ceredigion County Council
32.1	Apologies, introductions & disclosures of interest
The Vice Chair (HLL) began the meeting by welcoming all. As the Chair was unable to attend and sent his apologies, the Vice Chair agreed to chair the meeting. There were no disclosures of interest.	

Apologies:

Cllr. Bryan Davies, Ceredigion County Council (Chair)
 Cllr. Alun Williams, Ceredigion County Council
 Andrew Cornish, Coleg Ceredigion
 Cllr. Catrin M S Davies, Ceredigion County Council
 Ch. Insp. Christina Fraser, Dyfed Powys Police
 Christine Harley, Probation Service
 Dewi Day, Aberystwyth University
 Cllr. Keith Evans, Ceredigion County Council
 Phil Kloer, Hywel Dda University Health Board
 Jo McCarthy, Public Health, Hywel Dda University Health Board
 Samantha Thomas, Mid and West Wales Fire & Rescue Service
 Steve Moore, Hywel Dda University Health Board
 Tom Snelgrove, Coleg Ceredigion
 Victoria Jones, Welsh Government

32.2 Minutes of previous Ceredigion PSB meeting – 20.09.22

The minutes from the meeting held on 20.09.22 were agreed as a true record aside from the following:

GJ and EE were present at the last meeting, but their attendance was not recorded in the minutes.

32.3 Matters arising from previous meeting

Local Well-being Plan: NMc delivered an update and advised that meetings have been held with the three place based pilot groups of the PSB and informed them on the progress of the consultation. Relevant information, including posters etc have been forwarded to partners to assist with sharing and highlighting the consultation within their organisations and networks.

NMc advised that further to the last meeting, all logos contained within the draft Local Well-being Plan 2023-28 have been updated to the latest versions. Finally, work towards the government framework for the Local Well-being plan 23-28 including defining accountability, outlining roles and responsibilities, timelines and reporting mechanisms will be discussed with the place based pilot groups of the PSB.

Tree planting: RLM delivered an update on behalf of Dewi Day regarding Aberystwyth University's tree planting initiative. The tree planting is proceeding, 30,000 trees will be planted over the winter period, doubling to 60,000 next winter. This has been approved by NRW.

Warm Hubs: CM delivered an update on the PSB Poverty Sub-group's Task and Finish group for Warm Hubs. The group has met 4 times and with funding from Welsh Government and some additional funding from the Regional Partnership Board they have set up a grant funding scheme for those who want to create a Warm Welcome space. 43 applications for funding have been received so far, with a majority having been approved.

CM also reported that locations of all the Warm Welcome Spaces in Ceredigion are now available on a map for Ceredigion (on the Have Your Say platform). This is linked to the Cost of Living & CAVO Connect pages amongst others. The public can access this to see their local Warm

Welcome space that also contains the relevant contact details.

Two press releases have been sent out to date; the first detailing how to get in touch and apply for support, the second was announcing the publishing of the Warm Welcome map. Many hubs are being set up, both in towns and more rural areas with community transport being arranged for those unable to access the spaces. CM indicated that should any attendees wish to have information or documents available from their organisations on display in these hubs, an email is being prepared with guidance on how to request this.

An online webinar was held to provide advice and support with regards to Warm Hubs and a recording of this is available on the ConnectCeredigion.org website. It is intended that organisers of these spaces will meet in the new year to discuss what has worked well. The Chair asked that if any attendees knew of any hubs or prospective hubs that were not yet part of the network or featured on the map to get in touch with CM.

Shared Prosperity Fund (SPF): BR updated members - the funding covers a three-year period and the timeframe of which has commenced; applications for investment were submitted by the deadline and it was expected that feedback would have been received at the end of October but there have been delays due to the significant political changes at UK Government. BR stated that there was little reference to the SPF in the Autumn Statement and formal confirmation is still awaited. Potential areas of work identified for 2022-23 financial year will be unlikely to have sufficient time for delivery by April 2023 and it was noted that should the position be reached where official information is still outstanding, consideration will have to be given to spending at risk for some of the potential areas of work/projects identified. Funding through UCEF will be coming to an end and the application to SPF will enable this work to continue, in order for the provision to continue. BR noted that should anyone require further information, a paper is being presented at Cabinet next Wednesday (7th Dec) which is accessible through Ceredigion County Council's website.

Census update: RLM raised the upcoming announcement of the 2021 Census, specifically with regards to the Welsh language in Ceredigion. RLM asked if the PSB would value a presentation with regards to this.

BR referred to the Research Team in Policy and Performance that provides regular analysis for the data releases from the Census. AW added that there is an individual looking at the census reports and many of them are relevant to the PSB, so a presentation on key points including the Welsh language, demography would be of value in order to consider potential impacts on the services in the county. RLM to contact Ceredigion County Council's Research Team to explore the census data and work together on any potential opportunities, including a presentation to the next PSB meeting.

Action: NMc to add Census 2021 results as an agenda item for the next PSB

Action: RLM to contact AW and CCC's Research team to discuss how best to present Census data to the next PSB.

32.4	Co-production Network for Wales – Project Dewi – Presentation
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RT presented on Project Dewi, a National Lottery funded project delivered by Co-Production Network for Wales in 3 PSB cluster areas in Wales namely; West Wales, North Wales, Cwm Taf Morgannwg and the work will continue for a further 4 years.

RT indicated that the support equates to approximately £78,000 worth of consultancy time per year for the PSBs across Carmarthenshire, Pembrokeshire and Ceredigion.

The objective of the project is to ensure meaningful engagement, involvement and support practical implementation. Project Dewi looks to create the conditions for sustainable relationships between organisations, with communities and citizens, through an ongoing involvement infrastructure. It is also focuses on developing meaningful engagement opportunities including with seldom heard voices, that lead to the involvement of communities in the co-production of local solutions, where both people and professionals leverage their strengths and resources to effect positive change.

The plan:

- Consolidate relationships of trust and continue to engage with local stakeholders and residents to shape the Well-being Plans that are informed by the assessments
- Build capability and confidence with co-production, facilitation, and associated skills in their teams and partners.
- Co-produce local responses to the priorities identified in the Well-being Plans through the continued involvement of communities, community-led organisations, statutory and third-sector partner organisations

RT advised that work began with Ceredigion this year and Co-production Network Wales representatives meet with the PSB team and are invited to attend PSB place based pilot sub-groups of the PSB to offer mentoring and advice. RT emphasised that the purpose of their role is to advise and support rather than create additional workload.

RT advised that the West Wales region submitted an expression of interest, indicating that they wanted a move from engagement to involvement and build meaningful relationships with communities and improve engagement with regards to the Wellbeing Plan and its delivery. There was also reference to tackling barriers to engagement in rural areas and with under-represented groups as well as exploring ways to engage and co-produce during periods of great change e.g. the Covid-19 pandemic and cost of living crisis.

Project Dewi host a learning network for all PSBs in Wales to share findings, experiences and lessons learnt through a fortnightly co-production newsletter and monthly learning events for all PSBs and members. RT invited all attendees to sign up to the newsletter if they wish.

Action: NMc to circulate links to the Co-production network.

32.5	Drafft Local Well-being Plan 2023-28 update
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NMc delivered the update on the Local Well-being Plan and advised that the consultation is now live and will be closing on the 31st of January. NMc advised that PSB members and sub-groups have received links to the consultation and all members are urged to circulate with colleagues, staff and their networks. In addition, the consultation has been sent to elected members, raised at Overview and Scrutiny Committee of Ceredigion County Council and

forwarded to Town and Community Councils. NMc referenced that an Easy Read version of the document is available and a Young Person's version will be available shortly. Workshops to gather the views of primary and secondary school pupils have been coordinated with Co-Production Network Wales in help gather the views and contributions of our future generations.

A media pack has been prepared including posters, press release and social media feeds for Twitter, Facebook and Instagram, all of which have been shared with PSB members. NMc advised that this is now live from a Ceredigion County Council perspective, members were asked to share this media pack with their respective comms teams.

Additionally, an intranet article for staff has been released, and promotional posters and printed versions of the Draft Local Well-being plans and consultation questions are available in libraries including copies of the Easy Read version. Briefing notes have been passed on to library staff and contact centre staff, to ensure members of staff are informed about the process should there be any queries received. With regards to stakeholders and networks, a list of organisations and meeting groups has been compiled and the consultation has been circulated to these. There is an LGBTQ+ Winter Pride event in Carmarthen on December 10th where the Ceredigion Local Wellbeing plan consultation will be promoted and opportunities to gather feedback.

In terms of next steps, following the closure of the consultation on the 31st of January an analysis of all responses will be conducted, which will be used to inform the plan that will be presented to PSB on the 6th of March. Once this updated document is complete and agreed upon at the 6th March, statutory board members will need to present it to their boards for sign off, a second PSB meeting will be held on the 24th of April in order to sign off the Local Well-being Plan. This will allow Ceredigion PSB to meet the statutory deadline for publishing.

NMc urged partners to contribute during the consultation phase to ensure what is presented on the 6th of March is an accurate representation of everyone's views. NMc also urged partners to send media packs to their comms teams to promote as widely as possible. NMc thanked all partners and sub-groups for all their help to date.

DD commented that this is the opportunity for people to have an input to the final plan. Once the consultation is closed at the end of January there will not be an opportunity to request amendment or views after that date as the analysis will be starting immediately on the 1st February.

ACTION: All members of the PSB to ensure that the Local Well-being plan consultation is shared and promoted via their networks, staff and social media feeds.

32.6 PSB Place Based Pilot Project Updates

Carbon Neutral Aberystwyth and Decarbonisation Strategy

RLM & RJ delivered an update on the most recent meetings. RJ chaired the most recent meeting. RLM indicated that members of the group are all working very hard collecting information and reporting the activities of various partner organisations as we work towards Net Zero. With regards to the Heating Network Project, the feasibility study for this scheme is now complete and at this stage the cost is £13m, making it a very substantial project. The proposed scheme will include Penglais Campus, Bronglais Hospital, Student Accommodation and Penglais Secondary School; the heating facility will be able to provide heating through pipes and hot water from this site. It has been agreed to continue to the next step to prepare a detailed plan.

This process will cost £150,000 and RLM indicated that they are currently looking at options to share the cost with partners. This will be followed by a period of consultation, relevant to the community and partners. RLM indicated that if successful, this scheme will make savings of a third of all carbon dioxide created by the University. It will deal with 97% of the carbon emissions of Bronglais Hospital with regards to energy usage in buildings.

RJ commented that she temporarily chaired the last meeting of Decarbonisation Strategy Sub-group which was held on the 17th November. RJ provided a summary of discussions, including an update on the Draft Well-being Plan consultation and Project Dewi overview. Members of the meeting were asked to consider opportunities that support relevant sections of the Well-being plan including priorities with respect to next steps and delivery. RJ shared on behalf of NRW a piece of guidance for PSBs entitled "Addressing Climate Emergencies" and highlighted key discussion points, including preparing a local climate risk assessment. Ceredigion County Council committed to leading by example on carbon emissions with having agreed on the new Corporate Strategy. The Aberystwyth Heat Scheme is progressing, and consideration was given by partners as to how this can best move forward. Discussions proposed inviting Ceredigion Local Nature Partnership and further community groups to help facilitate the delivery of the Well-being plan. Project Dewi suggested they could help with this task.

RJ feedback that Coleg Sir Gar/Coleg Ceredigion are carrying out green initiative training, retrofitting courses for organisations, building on green recovery skills in local area. It was raised that larger businesses will have decarbonisation proposals that could be relevant to the plan, and consideration must be given as to how engagement with these organisations can be strengthened. RJ advised that future work is often dependant on grant funding, as such we need a clearer understanding of ongoing initiatives to identify what is being done in terms of delivery, where the gaps are and sharing learning experiences. Actions included holding a discussion with Project Dewi on how best to engage with groups, and to arrange a collection of initiatives carried out by partner organisations to share learning but also identify any potential gaps and how they can be best addressed.

GE queried how and where the actions of businesses are being recorded, so for instance National companies based in Ceredigion, are they measured on local delivery of schemes on a Ceredigion footprint or are they collating all stores across UK and reporting as an overall contribution for their company which may be based outside of Ceredigion. The second point questioned related to how heating calculations work for office buildings which are being heated for staff but staff also work from home so are heating their homes too, is it worthy therefore to consider that heating and carbon usage is being increased as a result.

Improving Community Well-being and tackling hardship in Cardigan

HLL updated on the recent meetings: the Well-being plan was discussed in detail, meetings were held in September, October and November. During meetings there has been discussion on plans for the green infrastructure, as well as supporting people and ensuring all relevant information regarding hardship services is pulled together, providing support within our communities.

In October, Sarah Humphreys (Team Manager for Carers and Community Support, Ceredigion County Council) presented to members on Age Friendly communities and how Ceredigion could

be supportive of this approach. It was proposed that this would be useful to present to PSB.

ACTION: A presentation on supporting the elderly/Age Friendly Communities in Ceredigion will be added to the agenda at the next PSB

HLL reported that a funding fair had been held and events for carers and the cost-of-living crisis in Cardigan had also been held over the past few months. A presentation was received on the latest Census data release from Ceredigion County Council's Performance and Research Team and Gareth Lewis, Ceredigion County Council delivered a presentation on the Cardigan Community School project.

Well-being in Lampeter

EJ reported that the group has met, with good engagement from many relevant bodies. At the previous meeting information had been received on grants available from the Welsh Government for allotments and consideration had been given to locations in Lampeter and opportunities for further development using this funding and the University of Wales, Trinity St David are linking into this. EJ advised that a presentation was received regarding Warm Hubs, and links are being made with the Poverty Sub-group and partners were encouraged to support communities in setting up Warm Hubs, particularly in rural areas.

EJ advised that a Food and Wellbeing subgroup is to be set up to assist with support, identifying the target audience and how the work can be sustained in going forward without duplication. It was concluded that we need to have a cooperative centre to ensure all relevant organisations work together.

Finally, an update was received on the green infrastructure plan for Lampeter, an overview of the potential projects in place for Lampeter were presented. The next meeting is on the 12th January.

32.7 Refugee Resettlement Sub-Group Progress Report

CM reported that the meetings are held quarterly and met last in October. It is a well-attended group and well supported by PSB partners. The Terms of Reference were reviewed at the last meeting and now also include reference to Afghanistan and Ukraine and it was also agreed to invite Churches in Wales and Adult Learning Wales to future meetings. Most of the work undertaken is funded by a grant received by Ceredigion County Council. CM reported that in October Ceredigion were supporting 43 families and currently the largest cohort are Ukrainian. The Red Cross was supporting the families and there is also an officer and 2 family support workers assisting Ukrainian families and host families. Opportunities to attend Welsh lessons are being provided to the adults, as the children are learning in school. The Hywel Dda community outreach team have done an excellent job ensuring the refugees know how to access health services in the community and documents are provided in a variety of languages to assist this process.

There is additional funding to support schools, which pays for English language support.

The Llangrannog Welcome Centre over the summer was reported as being very successful and became a sanctuary for over 70 families and there have been very few tensions with regards to community cohesion.

CM reported that asylum seekers, who arrive outside refugee pathways have no access to public funds and the home office are finding it very difficult to find accommodation for people while they wait to see if their asylum application will be approved or not. Formerly, local authorities could volunteer to be an asylum seeker dispersal area, but this is now compulsory due to pressures on these dispersal areas. Whilst support is provided by external organisations committed to the Home Office, it was proposed that a strategy needs to be prepared in Ceredigion, in readiness for any such arrivals which will include clear communication mechanisms.

AW thanked CM for the report and thanked all partners for their attendance and contribution to these meetings.

32.8	HDdUHB and Public Health Structure – targeted intervention Update
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JB delivered an update on the restructure with regards to the Public Health team moving into Hywel Dda University Health Board; 7 members of the team employed by Public Health Wales are now employed by Hywel Dda and the delivery of their work remains the same but the restructure allows greater opportunity to work more closely with Hywel Dda University Health Board, PSBs and primary care.

The chair advised that we might need to change the PSB Terms of Reference to reflect this new change however JB advised that future representation at the PSB is currently being discussed and once this is complete the PSB will be updated.

ACTION: Update on Public Health representation and attendance at future PSB meetings to be clarified at the next meeting, once confirmation received.

Targeted Intervention Update (H DUHB)

DW advised that Welsh Government wrote to HDUHB at the end of September to indicate Hywel Dda's enhanced monitoring status had been raised to targeted intervention predicated by the financial situation and as a consequence of which had no annual plan prepared by the Welsh Government. The targeted intervention is around the financial situation rather than the performance position and the financial position is being driven by workforce, configuration of current services in hospitals, extended stays in hospitals and healthcare cost.

Issues presented include an inability to discharge patients which is having implications on quality of care and financial position. DW advised that HDUHB are currently working with Welsh Government on the steps needed to improve the position; quarterly meetings have been set up with Welsh Government and national stakeholders and these meetings will be chaired by Chief Executive of NHS Wales, alongside that there will be an agreement on steps to take the HB out of this escalated position and looking at the capacity of the planning team to discharge what is necessary. In terms of PSB implications for partners, these are minor but will ensure stakeholders are clear on the intentions in moving forward once there is clarity on the position.

32.9	Feedback from Ceredigion County Council Co-ordinating Overview and Scrutiny
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	Committee
	KE had extended his apology as chair of Ceredigion County Council's Co-ordinating Overview and Scrutiny Committee. GE however indicated that the Local Well-being Plan and update on the consultation as well as the last minutes had been presented to members of the scrutiny committee.
32.10	RPB Preventions Board Update
	HLL commented that a new Preventions Board has been arranged covering Carmarthenshire, Pembrokeshire and Ceredigion, the intention of which is to provide areas of commonality from a preventions and Health and wellbeing perspective across the region, looking at the proposed Well-being Plans and a work program is being developed which will be shared with the PSB at future meetings. ACTION: Update on RPB Preventions Board at next meeting
32.11	Any other business
	AW raised that in early 2023, a number of bus routes across the county will be reduced and the effect of this creates a challenge for the Authority. This has occurred due to a lack of qualified bus drivers, the costs for the tenders and prices are incredibly high. It is a concern that it's getting more difficult to keep our communities connected but this has to be balanced with the cost. A copy of the press release to be forwarded to PSB members as soon as possible and discussion relating to whether a Task and Finish group would be of benefit as the reduction in journeys between communities could impact on access to services. ACTION: Share the 'Bus Route' press release ACTION: Consider setting up a Task and Finish group to establish how access to services can be best managed with minimal disruption for residents.
32.12	Date of next meetings
	6 th of March 2023 – 13:30-15:30 24 th of April 2023 – 14:00-15:00