

**Minutes of the meeting of the Ceredigion Schools Admissions Forum
held remotely via Teams on Tuesday, 23 June 2026**

PRESENT: Councillor Wyn Thomas, Cabinet Member for Schools, Lifelong Learning and Skills (Chair); Enid Brophy, Head Teacher: Ysgol Gynradd Gatholig Padarn Sant; Carol Davies, Head Teacher: Ysgol Dyffryn Cledlyn; Carys Morgan, Head Teacher: Ysgol Bro Pedr and Dorian Pugh, Head Teacher: Ysgol Henry Richard.

OFFICERS PRESENT: Elen James, Chief Education Officer and Executive Corporate Lead Officer: Schools, Lifelong Learning and Culture; Gwion Dafydd, Corporate Manager: Accountability and Progress; Cheryl Evans, Admissions and Schools Data Manager; Carys Fowles, Finance Manager: Schools and Customer Contact and Neris Morgans, Democratic Services Officer.

(4.00pm – 4.17pm)

1. Apologies

Peter Leggett, Head Teacher: Ysgol Gynradd Rhydypennau and Catryn Lawrence, Head Teacher: Ysgol Penrhyn-coch and Ysgol Penllwyn apologised for their inability to attend the meeting.

2. Disclosure of personal interest

There were no disclosures of personal interests.

3. To confirm the Minutes of the Meeting held on 20 November 2025

It was **RESOLVED** to confirm the minutes of the meeting held on 20 November 2025 as a correct record.

4. Matters arising from the Minutes

None.

5. Admissions Policy 2027-2028

The Admissions and Schools Data Manager reported that the Admissions Policy for 2027-2028 had been approved by the Cabinet on 3 March 2026 and was available on the Council's website. The consultation on the Admissions Policy for 2028-2029 was due to open soon for schools and governing bodies.

The Corporate Manager: Accountability and Progress explained that an Integrated Impact Assessment would be completed by the local authority and included in the Policy from 2028-2029 onwards.

Enid Brophy, Head Teacher: Ysgol Gynradd Gatholig Padarn Sant stated a new admissions template from the Archdiocese of Cardiff-Menevia was due to be considered by the Board of Governors in July and would be forwarded to the Admissions and Schools Data Manager following this.

It was **AGREED** to note the information.

6. Year 7 Numbers - September 2026

The Admissions and Schools Data Manager explained that data for September 2026 had been circulated for information. One pupil was yet to apply for a space, but it was known which schools the pupil wished to attend. Other than this, not much change was anticipated.

The Corporate Manager: Accountability and Progress stated that the projections on the number of Year 7 pupils over the years had been accurate. The Year 7 intake for September 2026 was relatively healthy, but projections estimated a decrease in September 2027, followed by a significant decrease the following year.

The Chair stated that this appeared to be the situation nationally.

It was **AGREED** to note the information.

7. Reception Year Numbers – September 2026 & 2027

The Admissions and Schools Data Manager reported that there had not been many issues with the admission of reception-aged pupils for 2026 and that numbers were almost final. The application process for admission for 2027 was also underway and most schools were under their admission number. The numbers for September 2026 were higher than the admission number for Ysgol Gynradd Penparc and Ysgol Gynradd Rhydypennau; however, there was capacity in both schools.

The Corporate Manager: Accountability and Progress noted that projections indicated a decrease in the number of reception-year aged children, particularly in September 2027. However, the deadline for applications is always early and therefore it would be key to monitor the situation and revisit the projections if required.

It was **AGREED** to note the information.

8. Mid-Year Admission Appeals 2025-2026

The Admissions and Schools Data Manager reported that eight appeals had been received for 2025-2026 since the last meeting on 20 November 2025. Three pupils had been awarded a place at Ysgol Gynradd Aberaeron and, of the five appeals held in relation to Ysgol Gynradd Plasrugg, three had been awarded a place, with the remaining two going in favour of the local authority.

The Corporate Manager: Accountability and Progress suggested that there would be fewer appeals moving forward, given the spare capacity in most of the local authority's schools.

It was **AGREED** to note the information.

9. Any Other Business

The Chair encouraged all to take care during the forecasted heatwave. He thanked all in attendance for their work.

The Executive Corporate Lead Officer: Schools, Lifelong Learning and Culture thanked the Admissions and Schools Data Manager and the Corporate Manager: Accountability and Progress for circulating information on school transport with the school applications to parents/guardians to improve awareness.

10. Date of next meeting

15 October 2026 at 4pm via Teams.