

# Cyngor Sir CEREDIGION County Council

SGÔR HYLENDID BWYD

FOOD HYGIENE RATING

The Food Hygiene Rating  
(Wales) Regulations 2013,  
Schedule 3



## Form for requesting a re-rating inspection

### Notes for businesses

- As the operator of a food business you have a right, under Section 12 of the Food Hygiene Rating (Wales) Act 2013, to request at any time an inspection for the purposes of re-rating, provided that you have paid the reasonable costs of the re-rating in accordance with Section 13 of the Food Hygiene Rating (Wales) Act 2013 (unless the food authority has not required payment of those costs in advance as provided for in section 12(6) of the Act, in which case the costs may be paid after the re-rating inspection has been completed) **and** the following conditions have been met:
  - a) any appeal against the current food hygiene rating has been determined;
  - b) you have notified the food authority of improvements made to hygiene standards at the establishment;
  - c) the food authority considers it reasonable to further inspect and assess the establishment in view of the improvements said to have been made;
  - d) the current food hygiene rating sticker is displayed at your establishment in accordance with the requirement of Section 7 of the Food Hygiene Rating (Wales) Act 2013 and regulation 9 of the Food Hygiene Rating (Wales) Regulation 2013;
  - e) you have agreed to ensure that the food authority will be given access to carry out an inspection of the establishment for the purpose of re-rating.
- The local authority officer will give you a food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
- To make a request for a revisit, please use the form below and return it to the food safety officer from your local authority – contact details are provided with the written notification of your food hygiene rating.
- The re- rating visit will take place within 3 months of the request being made and will usually be made without prior notification.
- Once an application has been received and we have begun processing your submission a fee refund will not be provided.

Food business operator

Business name

Business addresses

Business tel no

Business email

Date of inspection

Food hygiene rating given

Contact name (if different to that of food business operator)	
Head office address or contact addresses (if different to that of food business operator)	
Contact tel no	

**Please describe, the improvements that you have made with reference to the issues identified in the inspection letter/report provided to you by your local authority with your food hygiene rating:**

Compliance with food hygiene and safety procedures	
Compliance with structural requirements	
Confidence in management/control procedures	

**Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant documentation etc.).**

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Signed			
Name in capitals			
Position		Date	

**This form is not valid until a fee of £255 has been paid. To pay please enclose a cheque made payable to Ceredigion County Council or alternatively phone 01545 572105 to pay by credit/debit card.**

Please tick if you would like a receipt ☐ Please tick if you have paid by card ☐

Once completed return this form to the below address:

**Lead Officer for Food Safety  
Policy & Performance, Canolfan Rheidol, Rhodfa Padarn, Llanbadarn Fawr, Aberystwyth, SY23 3UE**

Or email [PublicProtection@ceredigion.gov.uk](mailto:PublicProtection@ceredigion.gov.uk)